**Corvallis Public Schools Foundation Board of Trustees**

**APPLICATION FORM**

The mission of the Corvallis Public Schools Foundation (CPSF) is to unite private donors and educators in a common effort to provide the best possible education for all students. Our current priorities include the following:

* Reducing barriers to education for low-income and homeless students
* Providing pathways to graduation for students who need extra help
* Expanding excellence through enrichment opportunities

Founded in 1996 as a 501(c)3 charitable non-profit, the CPSF is a supporting organization for the 509J Corvallis School District. The Superintendent and a current School Board member are ex-officio members of the Board.

A commitment to serve on the Corvallis Public Schools Foundation Board of Trustees carries with it certain expectations. In return, Foundation staff and fellow Trustees are committed to making Board service rewarding and enjoyable while encouraging each member to exercise the special skills and talents he or she brings to the organization. Board terms are three years and trustees may serve two consecutive terms.

Trustee Expectations

* Advocate for public education, and have the greatest interest in and passion for our mission.
* Participate as a pro-active driver and doer in fundraising and outreach activities.
* Donate time, professional talents, energy and money to support the Foundation.
* Review progress of programs meeting the needs of 509J students and stay abreast of factors influencing the organization.
* Understand the organizational purpose, mission, bylaws, and policies.
* Participate in the development and refinement of strategic goals and objectives.
* Approve annual operating budget and provide resource and financial oversight of the organization. Ensure legal and ethical integrity. Sign annual conflict of interest disclosure.
* Participate in the supervision and annual performance review of the Executive Director.
* Attend at least 70% of the regularly scheduled Board meetings (generally 12-1:30 on the 4th Wednesday of each month). Serve on two committees and attend those meetings.
* Recruit and nominate new Board members and participate in Board performance self-assessment.

**Applicant Information**

First name Last name

Preferred mailing address City State Zip

E-mail address Preferred phone number (daytime)

Profession/Employer

Please describe skills that you would bring to this Board position.

What are you most passionate about in serving on this Board?

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What previous Board experience do you bring to this position?

Please comment on your skills and interests with regard to the Foundation’s five committees: Governance, Finance, Development, Outreach and Communications, and Grants and Scholarships.

My signature below affirms the information in the application is true and correct and designates my desire to be considered for a Board of Trustees position. If I am selected as a board member, I understand this is a non-paid position. If for any reason I cannot fulfill the term or I do not wish to renew my term, proper notice must be given to Chair or Executive Director.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Deadline for Application: May 15, 2016**

*Please email completed application to Liv.Gifford@corvallis.k12.or.us or mail it to Corvallis Public Schools Foundation, 1555 SW 35th Street, Corvallis, OR 97333.*

Thank you!