**Corvallis Public Schools Foundation Board of Trustees**

**APPLICATION FORM**

The **mission** of the Corvallis Public Schools Foundation (CPSF) is to support public schools and inspire learning for a lifetime. Our current priorities include the following:

* Improving graduation rates
* Expanding excellence through enrichment opportunities
* Building access to educational opportunities for students navigating poverty, homelessness, and mental health challenges

Our **vision** is that all students—regardless of race, culture, socioeconomic status, language, ability, gender, sexual orientation, or other identifiers—graduate as engaged community members, ready to contribute to their fullest potential and navigate the world’s complexities.

Founded in 1996 as a 501(c)3 charitable non-profit, the CPSF works closely with the 509J Corvallis School District to support its 13 public schools. The Superintendent and a current School Board member are ex-officio members of the Board.

We are thrilled that you are interested in joining the CPSF Board of Trustees. The time commitment is typically five to ten hours per month. Board terms are three years and trustees may serve two consecutive terms.

Trustee Expectations

* Advocate for public education, and have the greatest interest in and passion for our mission.
* Participate as a pro-active driver and doer in fundraising and outreach activities.
* Donate time, professional talents, energy and money to support the Foundation.
* Review progress of programs meeting the needs of 509J students and stay abreast of factors influencing the organization.
* Understand the organizational mission, vision, bylaws, and policies.
* Participate in the development and refinement of strategic goals and objectives.
* Approve annual operating budget and provide resource and financial oversight of the organization. Ensure legal and ethical integrity. Sign annual conflict of interest disclosure.
* Participate in the supervision and annual performance review of the Executive Director.
* Attend at least 70% of the regularly scheduled Board meetings (generally 12-1:30 on the 4th Wednesday of each month). Lead and/or serve on two committees and attend those meetings.
* Recruit and nominate new trustees and participate in Board performance self-assessment.

**Applicant Information**

First name Last name

Preferred mailing address City State Zip

E-mail address Preferred phone number (daytime)

Profession/Employer

Trustees are asked to participate in at least two committees. Please rank your interest in the following:

**Executive Committee** – Facilitates strategic alignment with the superintendent and school board. Handles personnel matters related to the Executive Director and establishes meeting agendas.

**Governance Committee** – Maintaining and enhancing the infrastructure that supports our organization, e.g. the Board of Trustees, staff, and policies.

**Finance** **Committee** – Providing oversight for the financial resources that support our mission and keep our organization thriving.

**Development Committee** – Implementing fundraising activities, e.g. events, stewardship of individual and business donors, grant-writing, speaking to groups about CPSF, and development of promotional materials.

**Grants and Scholarships Committee** – Distributing funds to support a rich and equitable education for all students; also includes Golden Apple Awards and college scholarships.

What are you most passionate about in serving on this Board?

Please describe the skills and experience you would bring to this Board position.

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Do you bring any previous Board experience to this position? Please describe.

Please share with us what equity, diversity and inclusion mean to you in the context of our schools.

My signature below affirms the information in the application is true and correct and designates my desire to be considered for a Board of Trustees position. If I am selected as a board member, I understand this is a non-paid position. If for any reason I cannot fulfill the term or I do not wish to renew my term, I will give proper notice to Chair or Executive Director.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Please email completed application to admin@corvallis.k12.or.us or mail it to Corvallis Public Schools Foundation, 1555 SW 35th Street, Corvallis, OR 97333. Thank you!*