

FUNDRAISING WITH THE CORVALLIS PUBLIC SCHOOLS FOUNDATION

The mission of the CPSF is to support local schools and inspire learning for a lifetime. Working collaboratively with the Superintendent and school district leaders, our goal is to support all students at all levels. Our current organizational priorities are:

Academic Success

- Help k-12 students meet grade level academic standards
- Help all students stay on track to graduate from high school

Arts, Activities, and Athletics

- Help provide a well-rounded k-12 education
- Help k-12 students engage in school sports and extracurricular activities
- Help remove barriers to participation due to financial need

Health and Basic Needs

- Help k-12 students in financial need with emergency resources
- Help connect area service organizations to k-12 families

The Corvallis Public Schools Foundation is available to serve as the fiscal sponsor of your fundraising efforts. Please note that the Foundation charges an **administrative fee of 5 percent** for all donations processed. Your fundraising activities must be consistent with the Corvallis Public Schools Foundation's exempted charitable purpose and the priorities stated above. Donations designated to individual students may not be accepted as a charitable gift. All fundraising activities conducted on behalf of school programs must follow Corvallis School Board policy and must be pre-approved by your school principal. With a fiscal sponsorship agreement in place the CPSF will:

- Provide a letter of support and/or proof of non-profit status (as needed)
- Process your group's designated donations in an efficient and transparent manner
- Offer an on-line giving option through the CPSF website
- Send a charitable contribution acknowledgement and thank you letter to donors.
- Provide a summary of donations received on your group's behalf (if requested)
- If you are hosting a fundraising event, CPSF is available to provide merchant card services (must be arranged at least six weeks prior to event date)

In order to maintain current contact information, the CPSF Fiscal Sponsorship application must be completed annually. We look forward to working with you to support students in Corvallis public schools!

Liv N. Gifford, MPH
Executive Director
541-757-5857

FISCAL SPONSORSHIP APPLICATION



Name of fundraising group:

Event or campaign name: (if applicable)

Mailing Address:

Tax ID: (if applicable)

Tax Exemption Status:

501(c)(3) other

Name of chairperson:

Phone:

Email:

Primary fundraising contact (if *not* the chairperson):

Phone:

Email:

Fundraising Information

Principal has approved of fundraising activities for this fiscal year.

YES

We agree to provide a preview copy of print materials related to this activity to Foundation staff prior to distribution.

YES

25 WORDS OR LESS Description of fundraising focus (i.e. artist in residence, scholarships)

I certify that the information contained in this application is true and correct to the best of my knowledge. *(Form may be completed electronically, e-signature is accepted.)*

Chair or Treasurer

Date